

MC QUARRIE MEMORIAL MUSEUM

ANNUAL REPORT 2016-2017

**Museum
Board of
Directors**

**President – Jeanine Vander Bruggen
Vice President – Sheri Feller
Secretary – Ruth G. Snarr
Treasurer – Iona Syphus**

**Museum Director – Teresa Orton
Member-at-Large – Marilyn MacLellan
Member-at-Large – Jerri Francis
Member-at-Large – Maxine Humphreys**

Mission Statement of the Museum

The Mission of the Daughters of Utah Pioneers McQuarrie Memorial Museum is to collect, preserve and display artifacts, photos and histories belonging to the Utah Pioneers who settled Southern Utah prior to 1900, and those artifacts, photos and histories which represent the Washington County communities. The donor-based collection represents the early local pioneer communities and serves as an educational research facility for both descendants of those early pioneers and the community.

President’s Message

This past year has been one of much change through many projects. As a result of an assessment made by Utah Arts & Museums, recommendations were presented for the Board of Directors to consider in improving the care and preservation of our precious collection. Workshops have been attended, grants have been written, and projects have begun. Many of the changes implemented are visible to everyone. Some are still in the works. It has been an exciting time – yet tiring. There is always a need for more willing hands to move the work along so we can eliminate any risk to our collection being subject to damage or loss. Please feel free to join with us as we progress in being better able to share all we have within our walls.



**Location - The Museum is located at 145 East 100 North, St. George, Utah 84770.
Hours - Open daily from 10AM to 5PM except Wednesdays and Sundays
Telephone Number - 435-628-7274
Website - www.dupstgeorge.org
Tours Offered – called 435-628-7274**

History of Daughters

of Utah Pioneers and the McQuarrie Memorial Museum

Daughters of Utah Pioneers (DUP) was organized April 11, 1901 under the leadership of Annie Taylor Hyde with 46 women, all of Utah pioneer descent. In September 1921, Washington County, Utah pioneer descendants, under the direction of Flora B. Horne, created their first Company, and immediately began collecting relics, photos and histories of pioneers who settled Washington County. The members were faced with the handicap of having no building to house or display relics. A drive was launched to obtain one of the historic buildings, but to no avail. Priceless relics were being destroyed.

In 1936, Josephine B. Pace corresponded with a childhood friend, Hortense McQuarrie Odlum, relating the dilemma faced by DUP members. Hortense responded, stating she would be happy to help erect a pioneer hall in St. George as a gift to the city of her birth. Hortense funded the \$17,500 required to construct a beautiful edifice. She secured an architect to design the building. The Washington County Commissioners donated the land. The entire city joined in celebrating the dedication of the building on June 17, 1938.

In 1985, the building was expanded through the efforts of Feryl McQuarrie Kincade Moore, another descendant of the McQuarrie pioneers, who upon visiting the Museum, recognized its crowded condition. Feryl helped secure the \$90,000 needed to double the size of the existing building and add a new roof to the entire building. The new addition was dedicated in October 1985 at the annual District Convention of the DUP.

With the continuing support of the many DUP members in Washington County who serve as docents, the Museum is open five days each week from 10AM to 5PM. There is no admission. The Museum is operated through donations by members and visitors, and through generous grants.

What is a Docent?

A docent's role is to be a guide to inform visitors about the museum exhibits. This is done through telling stories, sharing historical facts or relating reminiscences. School children are taught through "scavenger hunts." Docents ensure the collection of artifacts, photos, and histories is protected, order is maintained and guests are welcomed. A docent may be the introduction a visitor has with the history of the Utah territory, specifically the southern part of Utah, and the contribution the early settlers made in building up the surrounding communities. Over 200 women volunteer each year to keep the Museum open.

MAJOR

ACTIVITIES FROM JUNE 2016 THROUGH MAY 2017

Below is a summary of the major activities completed by the Museum Board, Staff, and other DUP members.

Grants Received \$12,600

- \$3,000 (Washington County Recreation Arts Program Tax)
- \$4,000 (Collections Technical Assistance Program)
- \$4,000 (St. George Recreation Arts Program Tax)
- \$1,600 (Utah Division Arts and Museums) for PastPerfect Software

Grants Submitted - Pending

- \$8,000 (Utah Division Arts and Museums Tier II)
- \$10,000 (Washington County Recreation Arts Program Tax)

Special Projects:

- Remodeled lower level of museum: eliminated outdated kitchen to reuse space for office; created storage room for relics; updated bathroom; and remodeled meeting room with new carpet and painting.
- Installed motion sensor activated lighting to protect collection
- Installed new signs for front lawn, front door, inside Museum to increase visibility
- Designed Rack Cards (brochures) and expanded distribution from Beaver south to Mesquite and east to Kanab to increase awareness
- Entered Collection data into PastPerfect Software to provide better descriptions and tracking with photos on each item and to increase integrity of record keeping
- Expanded Gift Shoppe to include Trek Clothing, new books and additional unique handmade items to provide more variety for sale and increase revenue
- Redesigned website: added Gift Shoppe items for sale; improve ease of finding information; create forum for camps and companies to announce activities and recognize members
- Setup Facebook account for advertising events and promoting museum
- Created Visitor's Guide to help visitors locate specific areas within Museum
- Updated Policies and Procedures: (1) Mission Statement; (2) Emergency Preparedness; (3) Collection Management
- Created Collection Care Committee: (1) Developed process and procedures for care, cleaning, storing of artifacts and photos; (2) Trained committee on process

Special

Events – Held Monthly on 3rd weekend

- July 2016 Display at 35 Gallery – The Way We Worked – Barren to Beautiful
- August 2016 Display at 35 Gallery - Textiles
- September 2016 – Days of 47 Royalty
- October 2016 – The Way We Worked
- November 2016 – Styles of the 1880s – Dixie Miller
- January 2017 – Loom and weaving – Sandra Sandberg
- February 2017 – Hand skills crocheting, knitting, tatting
- March 2017 – Music – Keith Behunin
- April 2017 – Quilts and quilting techniques
- May 2017 – Pioneer food

Other Activities

- Historic St. George Live Presentations – June, July, August 2016
 - Approximately 75 presentations, 25 presenters; 1000 tour visitors
- Attendance and Presentations at 3 Company Conventions
- Attendance and Presentations at 3 Company Training Seminars
- Bi-Monthly Docent Training/updated materials as needed
- Meeting with 3 Company Presidents
- Planning Meetings for each activity and event
- Parades and Booths for pioneer celebration events

Staff Development:

- Workshops:
 - Interpretive Display – 5 days with follow-up assignments
 - Volunteer Recruitment and Management – 2 days
 - Writing job descriptions
 - Creating new positions – Website; gift shoppe
- Excel Training
- QuickBooks Training
- PastPerfect Training
- Collection Care Training
- Develop Docent Director Positions
- Develop Treasurer and Assistant Treasurer positions

Continuing and New Activities for the Upcoming Year

- **Crystal Room Inventory to begin in June 2017, pack and store**
- **Redesign Crystal Room (Room 7) for Interpretive display for quilts**
- **Redesign Room 7 to recognize Hortense Odlum and Ferol Moore for their contributions**
- **Quilt Cabinet retrofit for better display of quilts**
- **Historic St. George Live – June, July, August 2017**
- **Thank you, Luncheon for Board and Staff,**
- **Pioneer Celebrations – throughout summer 2017**
- **Smithsonian Traveling Museum at Silver Reef – September 2017**
- **3rd Weekend Events – September 2017 through May 2018**
- **Display at Washington County Library – month of December 2017**
- **Participation on Dixie/Arizona Strip Interpretive Association Board**
- **Participation on Washington County Historical Society Board**
- **Emphasis on role in Washington County; recognize pioneers from all communities in Washington County**
- **Continue to receive pioneer relic donations**

Below is a financial statement for the Museum for the past operating budget year. As noted previously there are two pending grants. Additional grants to be written as need determined.

Assets and Expenditures for Fiscal Year Ending 5-31-2017

Assets

Currents Assets	61,459
Accounts Receivable	-12
Other Current Assets	543
Total Current Assets	61,989
Fixed Assets	162,320
Furniture and Equipment	224,807
Acc. Dep – Furniture and Equipment	-62,486
Total Assets	<u>224,310</u>

Expenditures

Liabilities and Equity	
Equity	239,150
Net Income	-14,840
Total Liabilities and Equity	<u>224,310</u>